Merton Park Primary School

Your Information at Our School

We want to tell you about the information we keep about you at our school.

What information do we have?

We keep information like:

- Your name and birthday
- Where you live
- Your parents' or carers' names and how to contact them
- How well you're doing in school
- If you need extra help with learning
- If you have any health needs we should know about

Why do we need this information?

We use this information to:

- Make sure you're safe and healthy at school
- Help you learn and do your best
- Let your parents or carers know how you're doing

Who else sees your information?

Sometimes we need to share your information with:

- Your new school if you move
- Doctors or nurses if you need medical help
- The government, to help make schools better for all children

We're very careful with your information and only share what we need to.

Your rights

You have the right to:

- Ask what information we have about you
- Ask us to change any wrong information
- Ask us to delete information we don't need anymore

Questions?

If you or your parents have any questions about your information, you can ask your teacher or the school office

Remember, we keep your information safe and only use it to help you have the best time at school!