# Starting primary school September 2027

**For children born between**
**1 September 2022 and 31 August 2023**

This leaflet is a summary of the information you need to apply for primary school. Full guidance and an online application form can be found at **merton.gov.uk/admissions**

School Admissions
London Borough of Merton
Merton Civic Centre
Morden
Surrey SM4 5DX
admissions@merton.gov.uk



LONDON BOROUGH OF MERTON

## Applying for a primary school place

All parents and carers who wish their child to attend a primary school must make an application through their home local authority before midnight on 15 January 2026. To do this, please visit the Merton website at merton.gov.uk/admissions

The website details all the primary schools in Merton and the surrounding areas and explains how the admissions process works. You will also find guidance and support in making your application.

If you do not have internet access at home you can use the internet at your local library for free, or an internet café, at work (with permission), and at some schools.

If you are unable to apply online and need a paper copy of the application form, you should call 020 8274 4906.

We recommend you visit the website and apply online because:

- you will receive earlier notification of the result of your application
- no forms will get lost in the post
- the data validation system prevents you from giving incorrect school names or numbers
- you will receive an instant email confirmation of your completed application once you have submitted it
- it is quick and simple, and no paper is involved
- there are no postage costs
- it is a safe and secure password operated system
- you can amend your application right up to the closing date

## Visiting schools

We recommend you visit schools to understand transport routes and school facilities, and to hear from staff about the school achievements and plans for the future. Please check school websites for possible open day dates or for details of how to contact them.

The map overleaf shows the location of Merton schools. If you live close to a borough boundary you should also consider applying for your local schools even if they are not in Merton.

## Completing your application

To apply go to merton.gov.uk/admissions. The online application form has several sections to complete. The information below is a guide to completing the online application. If you use a paper application form, guidance is given on the form.

You may be asked some additional questions, depending on the school preferences you name.

## Parent or carer's details

- You will need to provide your name and address. The person applying on behalf of the child should be the person with parental responsibility for them.
- **Your contact details are vital;** please ensure you include an up-to-date telephone number and email address.

## Your child

- We need your child's full name, date of birth and sex.
- The address on the application must be your child's permanent place of residence. It should **not** be a business, relative or carer/childminder's address or a temporary address that has been rented deliberately to secure a school place for your child. Address information will be checked and you may be asked to provide evidence. If the address being used is a rented property and you own a property elsewhere, please contact your home authority as they may need some additional information from you.
- You need to state whether or not your child is, or has previously been, in the care of a local authority – **looked after children/children in public care**. If the child meets the criteria to be classified as a child in public care you must enclose either a letter from the relevant local authority confirming the legal status of the child, a copy of the care order, or a copy of the special guardianship order. If your child was in state care overseas, please see admissions criteria on our website for full details of supporting evidence needed. merton.gov.uk/school-admissions-arrangements.
- Indicate if your child has an education, health and care plan (EHCP). If 'yes' you should contact your SEN caseworker to follow a different application process.
- Please select your child's current school or education provision from the menu.

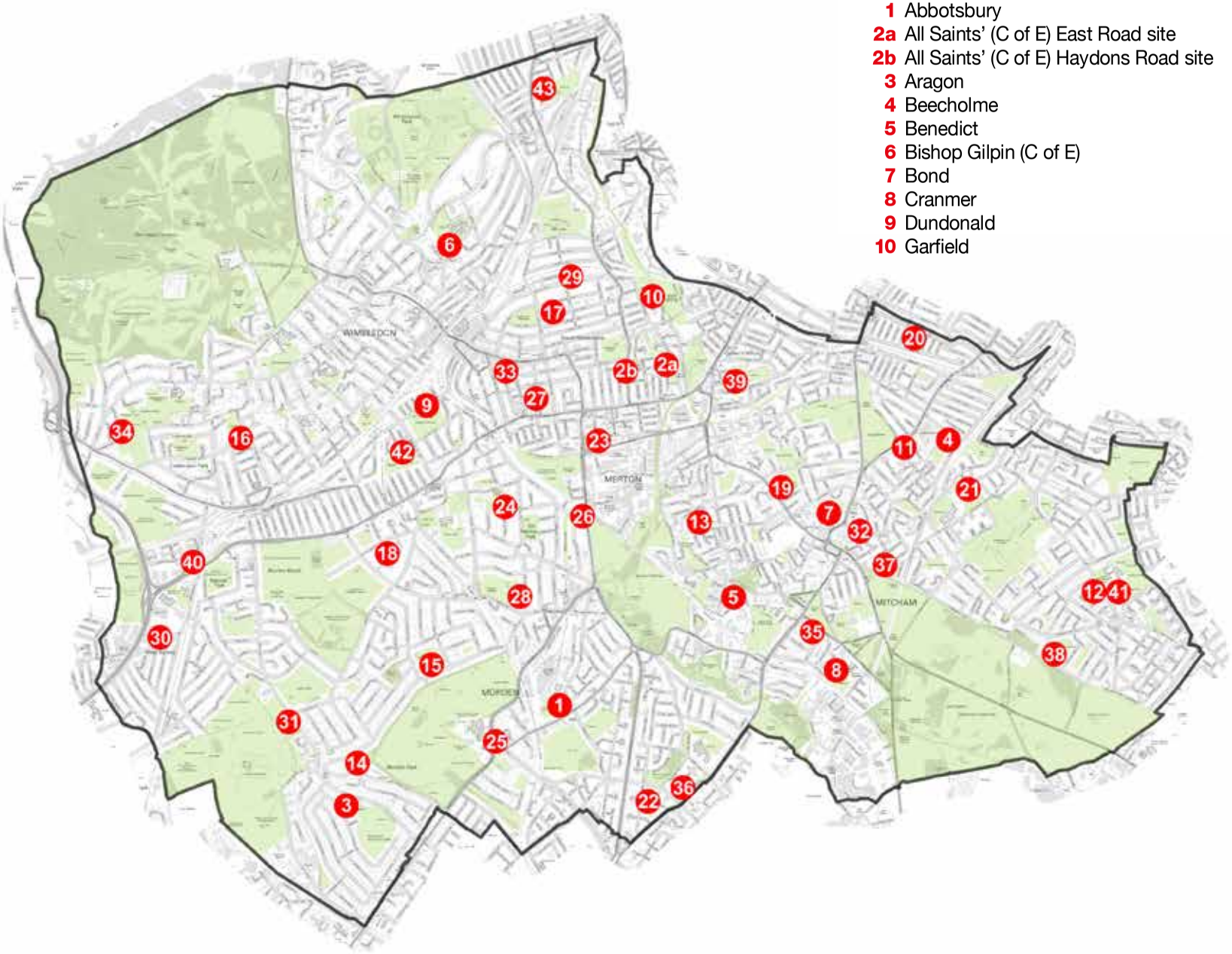
## Your primary school preferences

- You may name up to six schools on the form. The schools do not have to be in Merton, they can be in any borough.
- Parents are advised to use all six of their preferences as limiting the number of schools will not improve your chance of securing a place. Please do not name schools unless you are happy for your child to attend.
- Please think carefully about your preference order. If you receive an offer at a preference school it may not be possible to offer a place at a lower preference school later on if you change your mind.
- Please name any sibling(s). You should check the admissions criteria for the school concerned as sibling rules may not be the same for each school, and not all schools give sibling priority. For most schools in Merton that give priority for siblings, sibling is defined as: brother or sister, half brother or sister, adopted brother or sister, or step brother or sister, and, in every case, who is living as part of the same family unit at the same address.
- You may state a reason for your preference if you wish.
- If you are attaching supporting documents to be considered under medical or social criteria, you should tick the box to confirm this. Medical or social reasons will not be considered unless supported by professionally written evidence which should either be attached to the online application or submitted separately by post.
- You will be informed if any of the schools you name require a supplementary form and where these are available from.

## Declaration and form submission

Please read the declaration carefully then submit the application. If you move home or your circumstances change after completing your application, you must inform us via admissions@merton.gov.uk

# Location of Merton primary schools




1 Abbotsbury
2a All Saints' (C of E) East Road site
2b All Saints' (C of E) Haydons Road site
3 Aragon
4 Beecholme
5 Benedict
6 Bishop Gilpin (C of E)
7 Bond
8 Cranmer
9 Dundonald
10 Garfield
11 Gorringe Park
12 Harris Primary Academy Merton
13 Haslemere
14 Hatfeild
15 Hillcross
16 Hollymount
17 Holy Trinity (C of E)
18 Joseph Hood
19 Liberty
20 Links
21 Lonesome
22 Malmesbury
23 Merton Abbey
24 Merton Park
25 Morden
26 Park Academy
27 Pelham
28 Poplar
29 The Priory (C of E)
30 Sacred Heart (RC)
31 St John Fisher (RC)
32 St Mark's
33 St Mary's (RC)
34 St Matthew's (C of E)
35 SS Peter & Paul (RC)
36 St Teresa's (RC)
37 St Thomas of Canterbury (RC)
38 The Sherwood
39 Singlegate
40 West Wimbledon
41 William Morris
42 Wimbledon Chase
43 Wimbledon Park

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## Supplementary forms

Some schools may ask for a supplementary form to be completed. The online application will advise you if this is the case, or you can check our website merton.gov.uk/admissions

## Out of borough schools

For schools in other boroughs, please visit their website to check if a supplementary form is required.

## Admission arrangements

Please check the admission arrangements carefully. Some arrangements have changed in recent years and some Merton schools operate priority areas or have different sibling criteria. Please do not assume all Merton schools are the same.

## How places are allocated

Each admissions authority will have a set of criteria by which applicants are ranked and places offered. These are only relevant if the school has more applicants than places.

Schools are not informed of your preference order, and rank applications based solely on their published rules. These criteria for Merton schools can be found at merton.gov.uk/admissions

Some schools will give higher priority within some of their criteria for those who live nearest to the school. You can find out information about how far your local schools have offered to in recent years by visiting merton.gov.uk/admissions

If your child ends up being eligible for only one of the schools you listed as a preference, this will be the offer that is made to you. Where a child can be offered two or more of their preferred schools, the offer made will be for the highest preference school. Any lower preferences will be automatically withdrawn. For more details on how the process works go to merton.gov.uk/admissions

## Waiting lists

Your child's name will automatically be added to a waiting list of any higher preference school than the school offered. When you receive the outcome of your application, more details of this process will be given based on the circumstances of your case.

## Other enquiries

For all other enquiries relating to the school admissions process, please go to merton.gov.uk/admissions. Alternatively, you can email admissions@merton.gov.uk

## Key dates

### From 1 September 2026

Online applications can be made.

### September 2026 to January 2027

Parents and carers can arrange visits to schools. Please visit school websites for details on visiting or contact them to book an appointment.

### 15 January 2027

**Closing date for online applications or paper application forms. After this date your application will be considered as late.**

### 11 February 2027

Closing date for applications that have been classified as ‘late for good reason’. The reason and evidence must also be included with the application. For more information on late applications visit the website.

### 16 April 2027

Offer day. Letters are posted to applicants who applied using a paper form. Parents who applied online will be able to view the outcome of their application from the evening of 16 April.

### June to July 2027

Admissions appeals.